

MINUTES OF THE SOULDERN PARISH COUNCIL MEETING

HELD IN THE VILLAGE HALL

ON 28th January 2021 by Zoom Videoconference

**Present:**

**Members of the Public:**

Nick Oakhill (NO) CHAIR

Cllr Mike Kerford-Byrnes

John Hoodless (JH)

Kirsty Allpress (KA)

Alan Smith (AS)

Laura How (LH)

Neal Ship (NS)

Cathy Fleet (CF) CLERK

**01.21.01 Apologies**

Apologies had been received from Cllr Arash Fatemian and Lucy Cornish

**01.21.02 Declarations of interest**

There were no declarations of interest

**01.21.03 To receive the minutes of the last parish council meeting**

The minutes of the parish council meeting held on 25th November 2020 were checked for accuracy and content, agreed as a true record of the meetings and signed by the Clerk (pp'd for chair).

**01.21.04 Summary of Actions from previous meeting**

NO	ACTION	OWNER	Update
Nov20.01	Playground : Quotes will be obtained for work on the small playground once firm plans have been drawn up, and for exercise equipment Volunteers will be found to move the fencing to around the big slide	LC/NS	In hand
•	An application will be made to Viridor for funding	LC/NS	In hand
•	NO will speak to the Malins and the Hazels regarding a path around the outside of the playground and the possible demolition of the big slide.	NO	On-going
•			outstanding
Nov20.02	CF will draft letter to Clive Smith regarding the churchyard wall.		Completed but no response received.

Parish Clerk : Cathy Fleet

Westfield Farm Cottage, Fenway, Steeple Aston, Bicester, Oxfordshire, OX25 4SS

Tel: 01869 347000

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**01.21.05 Public participation**  
MKB updated at agenda item 6

**01.21.06 Updates**

**a) Playground Advisory Group**

3 quotes are required for the Viridor grant application. There is a lead time of 2-3 weeks for quotes and 2 are expected in the near future and it is hoped that the application can be submitted by the end of April. Kim Curry has been involved with Bucknell's application and has agreed to assist. KA and LH will also assist. The big swing and bridge have been removed. AS, NS and JH will remove the remainder of the equipment in mid February and it is thought that the matting surface will also need to be removed.

**b) Nancy Bowles Wood Advisory Group**

No update available

**c) CDC**

MKB reported that CDC are working on balancing the budget and that a loss of income has been experienced due to Covid. Sharing of services with OCC has resulted in some financial savings.

**d) OCC**

No update was available.

**01.21.07 Maintenance of closed churchyard**

The PC pays £700 pa to the PCC. The closed churchyard is in poor condition and the PC contribution should be for the closed churchyard. It was suggested that when Clive responds to the letter sent remedial work to the closed churchyard should be suggested, e.g. removal of the ivy on the wall and general tidying. The PC is not responsible for the open churchyard and should make no contribution towards its maintenance. No invoice has been received from the PCC last year for grasscutting.

**NO to write to Clive setting out the PC's responsibilities**

**01.21.08 Electric Vehicle charging point**

NO had watched a presentation regarding electric vehicle charging points and reported that there is provision for charging points in carparks in Banbury, Kidlington and Bicester but there is no provision for charging points in villages.

**01.21.09 Highways**

A speedcheck will be run next week.

**01.21.10 Planning**

20/03320/TCA Westend House, Bates lane - Approval  
20/03258/TCA The Brambles, Bates Lane - Approval  
20/03239/TCA Grandpas Barn, High Street - Approval

20/03552/F The Orchard, Bates Lane (extension of time to 4th Feb) - **AS to provide comments for CF to submit**

20/02958/TCA Manor Farm Barn, High Street - Approval

20/02895/TCA The Orchard, Bates lane - approval

20/02610/TCA Holly Cottage, The Hill - Approval

20/02553/LB Pond Cottage - no objection

**01.21.11 Finance**

**Paid by standing order in December & January**

Payee	Detail	Total £s	VAT	Comments
Cathy Fleet	Clerk Salary (Dec)	82.00	0.0	Standing Order
HMRC	(re above)	16.00	0.0	Standing Order
Cathy Fleet	Clerk Salary (Jan)	82.00	0.0	Standing Order
HMRC	(re above)	16.00	0.0	Standing Order

No invoices for approval at the 28<sup>th</sup> January meeting

The proposed precept had been discussed and it was agreed that £7300 will be requested from CDC. This is the first time in many years that the precept request has increased and is to reflect the amount required to fund the refurbishment of the playground. **NO to submit request to CDC**

**Agreed dates for 2021 - last Thursday of the month**

**PC meetings**

25 March

27 May

29 July

30 Sept

25 November

**Planning meetings**

25 Feb

29 April

24 June

26 August

28 October

30 December

Signed .....

Date .....

Chair, Souldern Parish Council

**ACTION LIST SUMMARY**

NO	ACTION	OWNER
Nov20.01	NO will speak to the Malins and the Hazels regarding a path around the outside of the playground and the possible demolition of the big slide.	NO
Jan21.01	NO to write to Clive setting out the PC's responsibilities for the closed churchyard	NO
Jan21.02	NO to submit precept request to CDC	NO

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